

## **Annual Examination Committee Report of 2021-22**

### **Examination Committee (SF section)**

**Chairperson:- Mrs. Mehjabeen Khan**

**Members:- Mahtab K., Jabir M., Saraswati N.**

We have conducted online examinations of all semesters in winter session 2021. In summer 2022 session all exams will be conducted in online mode except semester II which will be in the month of May 2022. University has continued with Proctoring method for transparency and better monitoring, College has made use of Master Software and has successfully completed all examinations without any hitch.

Semester VI REG/ATKT exam will be conducted in online mode from 4th May and Semester II REG/ATKT will be in offline mode from 11th May 2022.

### **ODD SEMESTER EXAMINATION WORK**

1. Detailed Result Analysis of all programmes examination conducted in A.Y. 2020-21 have been done by all examination Committee members. Since it was very detailed report, it took almost a month to complete it. Handed over all reports to Mr. Janardhanan Sir And Principal Sir for uploading in AISHE portal.
2. College has decided to go with Master software. One of the major and important Examination module ground work started in the month of August. For academic year 2021-22 all admission taken students exam data migration work completed successfully. Masters of many backdated sessions was created by Mr. Sagar (master software person) crossed checked and made exam module ready. Marksheet checking and alignment setting works also done.
3. **INTERNAL EXAM OF SEM III/V SEPTEMBER 2021:-**  
Exam was conducted from 16/09/2021 to 18/09/2021 in online mode. Online Google form has been used to conduct examination through Zoom platform. From Second Year Total 394 out of 397 students appeared for the exam and from Third year all 293 students appeared for the exam.
4. **SEM I/II/IV ATKT EXAM OCTOBER 2021:-**  
Exam was conducted from 06/10/2021 to 13/10/2021 in online mode through proctoring software. Total 84 ATKT students [sem I=10, sem II=35, Sem III=39] from all three semesters from different programmes appeared for the exam. Marks conversion, marks uploading and result processing work through mastersoftware was done by College exam committee and result was declared by the College on 28<sup>th</sup> October 2021. Marksheet printing and distribution done in the month of November 2021.
5. **SEM III REG/ATKT EXAM OCTOBER 2021:-**  
Exam was conducted from 14/10/2021 to 27/10/2021 in online mode through proctoring software. Total 394 Regular students from 397 and 10 ATKT students appeared for the exam. Marks conversion, marks uploading and result processing work through mastersoftware was done by college exam committee and result was declared by the College on 16<sup>th</sup> November 2021. Marksheet printing and distribution done in the month of November 2021.

6. Prepared result analysis as per given format for gender audit for all First Year, Second Year and Third year students for A.Y. 2020-21 and shared with Ms. Mamta mam and Dr. Hinduja Sir.
7. **SEM V REG/ATKT AND SEM VI ATKT EXAM NOVEMBER/ DECEMBER 2020:-**  
Exam was conducted from 19/11/2021 to 07/12/2021 in online mode with proctoring software. Total 293 regular students and 20 ATKT students [sem V=10, Sem VI=10] appeared for the exam. Marks conversion and uploading in Mumbai University portal work was done by college exam committee and office staff and result was declared by University in the month of January 2022.
8. **SEM I INTERNAL EXAM DECEMBER 2021:-**  
Exam was conducted from 16/12/2021 to 18/12/2021 in online mode through proctoring software. Total 383 students out of 388 registered and appeared for the exam.
9. **SEM I REG EXAM JANUARY 2022:-**  
Exam was conducted from 15/01/2022 to 22/01/2022. Total 383 Regular students out of 388 appeared for the exam. Marks conversion and result processing work was done by exam committee and result was declared on 31<sup>st</sup> January 2022. Marksheet printing and distribution done in the first week of February 2022.

Note:-Result was announced within prescribed time and marksheet were distributed in time. All winter session conducted exam detailed result analysis prepared and shared with President Sir and Principal Sir.

## **EVEN SEMESTER EXAMINATION**

1. **INTERNAL EXAM OF SEM II/IV/VI MARCH 2022:-**  
Exam was conducted from 10/03/2022 to 12/03/2022 in offline mode. Question paper were prepared in 50 MCQs and 50 Descriptive format for 20 marks. Total 1063 students [FY=383, SY=389, TY=291] appeared for the exam from FY, SY and TY classes.
2. **SEM I/ III ATKT EXAM MARCH 2022:-**  
Exam was conducted from 25/03/2022 to 01/04/2022 in online mode through google form but for proctoring we called all the students in the College. Total 109 ATKT students [SEM I=67, SEM III=42] appeared for the exam. Marks conversion and result processing work was done by exam committee and result was declared on 6<sup>th</sup> April 2022.  
Marksheet printing work will be done on 18/04/2022.
3. **SEM IV REG/ATKT EXAM APRIL 2022:-**  
Exam was conducted from 04/04/2022 to 11/04/2022 in online mode through google form but for proctoring we called all the students in the College. Total 393 SY Regular students and 18 ATKT students appeared for the exam. Total 28 copy cases registered and handover to Unfairmeans committee. Marks conversion done and uploading is also done. Result processing work is in process and it will be done on or before 18/04/2022 by exam committee and result will be declared on 18<sup>th</sup> April 2022.
4. **SEM V ATKT EXAM APRIL 2022:-**  
Exam is going on. Exam was started from 09/04/2022 and it will end on 18/04/2022. Total 21 students from six programmes registered for the exam. Marks conversion and uploading on MU portal work will be done after 18<sup>th</sup> April 2022 by exam committee and Ms. Saritha Maam and result will be declared by Mumbai University.

5. Along with Saritha madam & Augustine worked on 34 duplicate marksheet application cases, 12 transcript applications, 8 backlog certificate applications and 15 percentage conversion application in the A.Y. 2021-22.
6. Semester II Reg/ATKT exam question paper pattern prepared and shared with all the FY faculties for Paper setting work.

### **Upcoming Exams**

#### **1. SEM VI REG/ATKT EXAM APRIL/MAY 2022:-**

**Exam will start from 25<sup>th</sup> April 2022 and will end on 11/05/2022.** It will be in online mode with 50 MCQS through proctoring Software. Question bank will come from University of Mumbai on the day of exam and respective subject teacher will choose 50 MCQS from University question bank. **Total 292 Regular students and 3 ATKT students registered for the exam.** Since internal exam of Semester VI already conducted in the Month of March 2022. Now University portal open for internal marks uploading, we have received marks from all the coordinator in university format and uploading work is in process, cross verification is pending and it will be done before 20<sup>th</sup> April 2022. Result will be declared by University of Mumbai.

#### **2. SEM II REG/ATKT EXAM MAY 2022:-**

**Exam will start from 11<sup>th</sup> May 2022 and it will end on 9<sup>th</sup> May 2022.** Exam will be in offline mode for 2 hours and 30 minutes. As per University circular dated 13<sup>th</sup> April 2022 we have to give 15 minutes extra per hour for only this A.Y. Question paper setting work already allotted to all FY subject teachers. Result will be declared by College exam committee on or before 29<sup>th</sup> May 2022.

Examination Coordinator

Mrs. Mehjabeen Khan