

1. Kindly provide the details of the institution

Name of Institution: SREE NARAYANA GURU COLLEGE OF COMMERCE

Year of Establishment of the Institution : 1986

Address Line 1 : P.L.Lokhande Marg,

Address Line 2 : Chembur

City/ Town : Mumbai

State : Maharashtra

Postal Code : 400089

Email Address : sngccmumbai@gmail.com

2. NAAC Accreditation / Reaccreditation Details

Year of Accreditation/Reaccreditation : 2012

Current Grade : B

CGPA : 2.73

3. Institutional Status : Permanently Affiliated to University of Mumbai

4. Contact Person Details

Name of Head of Institution : Dr. Ravindran Karathadi

Contact Phone : 9773497630

Email : sngcollegeprincipal@gmail.com

Website URL : sngcollege.org

Name of IQAC Co-Ordinater : Mrs. Jayasree. V

Email : jayasreev2008@gmail.com

Section I

This section is related to Institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc/B.Com etc)	:	06
Post Graduate (M.A/M.Sc./ M.Com etc)	:	01
Research Programmes (M.Phil/P.hD)	:	00
Certificate Programmes	:	03
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing, etc)	:	00
Other value added programmes	:	01

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year:		00
New programmes designed	:	00
Programmes under revision	:	00
Interdepartmental collaborative programmes	:	00
Inter institutional Collaborative programmes	:	00
Number of review committee Recommendations implemented (Total)	:	00
Number of NAAC peer team recommendations Implemented	:	02
Number of UGC/any other expert committee recommendation implemented	:	00
Number of review committee Recommendation under implementation	:	00

Number of NAAC peer team recommendations
Under implementation : 10

Number of UGC/any other Expert
Committee recommendations under
Implementation : 00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per
norms for all programmes : 22

Total faculty on rolls : 22

Faculty added during the year : 10

Faculty positions vacant : 00

Faculty left during the year : 05

Total number of visiting faculty : 19

Total number of guest faculty : 04

8. Qualification of faculty

PhD and Above : 01

MPhil : 02

Masters : 22

Any other (Specify) : 01

9. Faculty qualification improvement

PhD awarded to existing faculty : 00

M.Phil awarded to existing faculty : 00

Any other degree awarded to existing faculty: 00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned) : 22

Administrative staff (Actual strength) : 20

Added during the year of reporting : 00

Left during the year : 01

Number of posts vacant : 02

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength): 02

Technical Support Staff (Actual strength): 02

Added during the year : 00

Left during the year : 00

Number of posts vacant : 00

Section II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies and processes which would enhance academic quality of the institution as perceived by faculty, students alumni, and other stakeholders (social perception of the institution) in line with vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC	DD	MM	YYYY
	09	11	2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	15
Number of Alumni in IQAC	01
Number of students in IQAC	01
Number of Faculty in IQAC	07
Number of Administrative Staff in IQAC	02
Number of Technical Staff in IQAC	00
Number of Management Representatives	02
Number of External experts in IQAC	02
Number of any other stakeholder and community representatives	00

14. IQAC Meetings

Number of IQAC meetings held during the year	02
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15. Whether Calendar of activities of IQAC formulated for the academic year No

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	00
Number of value added programmes proposed	00
Number of skill oriented programmes proposed	00
Number of Faculty competency and development programmes proposed	00

Number of other staff development programmes proposed	01
Number of student mentoring programmes proposed	01
Number of co-curricular activities proposed	00
Number of inter departmental cooperative schemes proposed	00
Number of community extension programmes proposed	15
Any other programmes proposed (Specify)	00

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	00
Number of value added programmes implemented	00
Number of skill oriented programmes implemented	00
Number of faculty competency and development programmes implemented	00
Number of other staff development programmes implemented	01
Number of student mentoring programmes implemented	01
Number of co-curricular activities implemented	00
Number of inter departmental co-operative programs implemented	00
Number of community extension programmes implemented	17
Any other programmes suggested that are implemented (specify)	00

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/workshops organized by IQAC within the institution	00
Number of participants from the institution	00
Number of Participants from outside	00
Number of external experts invited	00

Number of external conferences/seminars/workshops on institutional quality attended 00

Number of events conducted with IQACs of other institution as collaborative programs 00

19. Did IQAC receive any funding from UGC during the year? No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 – if NA/NIL)-Any other source including internal financial support from the management (Specify amount)

Amount received from UGC NA

Amount Received from any other source including College Management NA

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Monthly intra college faculty seminars presenting research papers
- Additional computer lab with 62 computers with improved management system.

Section III

In this section the events, activities, and outputs in field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	00
Number of faculty members involved in curriculum Restructuring/ revision/ syllabus development	00
Number of programmes in which evaluation process reformation taken up and implemented	07
Number of active teaching days during the current academic year	181
Average percentage of attendance of students	--
Percentage of classes engaged by guest faculty and temporary teachers	66.67%
Number of self financed programmes offered	06
Number of aided programmes offered	01
Number of programmes discontinued during the year	00

23. Whether any systematic student feedback mechanism is in place? Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100
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25. Is feedback for improvement provided to the faculty? Yes

26. Faculty Research, Projects and Publication details for the year	
Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	00
Number of major ongoing projects	00
Number of minor ongoing projects	00
Number of major projects completed	00
Number of minor projects completed	00
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	00
Number of research publications in international peer reviewed journals	00
Number of research publications in national peer reviewed journals	00
Number of research papers accepted for publication in international Peer reviewed journals	00
Number of research papers accepted for publication in national Peer reviewed journals	00
Average of impact factor of publications reported	00
Number of books published	01
Number of edited books published	00
Number of books (single authored) published	00
Number of books (coauthored) published	01
Number of conferences attended by faculty	06
Number of international conferences attended	04
Number of national conferences attended	01
Number of papers presented in conferences	06
Numbers of papers presented in international conferences	03

Number of papers presented in national conferences	03
Number of conferences organized by the institution	00
Number of faculty acted as experts resources persons	00
Number of faculty acted as experts' resources persons – international	00
Number of faculty acted as experts' resources persons – national	00
Number of collaborations with international institution	00
Number of linkage created during the year	00
Total budget for research for current year as a percentage of total Institution budget	0.36%
Amount of external research funding received in the year	00
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institution in the year	00
Number of PhDs awarded during the year	00
Percentage of faculty members invited as external experts/resource Persons/reviews/referees or any other significant research activities	00

Section IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1500
Actual enrollment during the year	1135
Student dropout percentage during the year	-----
Success percentage in the final examination across the courses	62.41%
Number of academic distinctions in the final examination and percentage	07
Number of students who got admitted to institutions of national importance	02
Number of students admitted to institutions aboard	01
Number of students qualified in UGC NET/SET	00
Number of students qualified GATE/CAT/other examination (Specify)	00

28. Does students support mechanism exist for coaching for competitive examinations?

No

29. Student participation, if response is Yes to Qn. 28

Number of students participated --

30. Does student counseling and guidance service exist?

Number of students participated --

31. Student participation, if answer to Qn.30 is Yes

Number of students participated 41

32. Career Guidance

Number of career guidance programmes organized 07

Percentage of students participated in career guidance programmes 43%

33. Is there provision for campus placement?	Yes
34. If Yes to Qn.33	
Number of students participated in campus selection programmes	30
Number of students selected for placement during the year	00
35. Does gender sensitization program exist?	Yes
36. If Answer is Yes to Qn.35?	
Number of programmes organized	08
37. Students activities	
Number of students participated in external cultural events	23
Number of prizes won by students in external cultural events	16
Number of cultural events conducted by the institute for the students	29
Number of students participated in International sports and games events	00
Number of students participated in national level sports and games events	00
Number of students participated in state level sports and games events	00
Number of students participated in university level sports and games events	00
Number of prizes won by students in international level Sports and games events	00
Number of prizes won by students in national level Sports and games events	00
Number of prizes won by students in state level Sports and games events	00
Number of prizes won by students in University level Sports and games events	04
Number of sports and games events conducted by the Institute for the students	07

38. Composition of students

Percentage of Scheduled Caste	12.24
Percentage of Scheduled Tribe	0.088
Percentage of other backward communities	3.34
Percentage of women students	49.60
Percentage of physically challenged	00
Percentage of rural students	00
Percentage of urban students	100

39. Scholarship and Financial Support

Number of students availing financial support from the Institution	155
Amount disbursed as financial support from the institution	Rs. 10, 63,790/-
Number of students awarded scholarship from the institution	01
Number of students received notable national/international Achievements/recognition	00

40. Students initiatives

Number of community upliftment programmes initiated by students	04
Number of literary upliftment programmes initiated by students	06
Number of social action initiatives based on science / environment Initiated by students	07
Number of student research initiatives	00

Section V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall development activities is created?

- YES

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

- YES

43. Whether benchmarking is created for institutional quality management efforts?

- No

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format. NA

45. Is a Management Information System (MIS) in place?

- Yes

46. If the answer to question 45 is Yes, please provide details of MIS applied to

1. **Administrative procedures including finance**
2. **Students admission**
3. **Student records**
4. **Evaluation and examination procedures**
5. **Research administration**
6. **Others**

(enter the respective details corresponding to the serial numbers)

47. Existence of learning resource management

e-database in library Yes

ICT and smart class room Yes

e-learning sources (e-books, e-journals) Yes

Production of teaching modules Yes

Interactive learning facilities Yes

48. Internal resource mobilization : Kindly provide the amount contributed

Research Nil

Consultancy and training Nil

Student contribution Nil

Alumni Contribution Nil

Well-wishers Rs. 1, 55, 905/-

49. Infrastructure and welfare spending : Please specify the amount

Amount spent for infrastructure development 1,1728,945

Amount spent for student welfare 4250

Amount spent for staff welfare 4190

50. Is delegation of authority practiced

- No

51. Does grievance redressal cell exist?

Faculty Yes

Students Yes

Staff Yes

52. Grievance received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received 00

Number of grievances resolved 00

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received 00

Number of grievances resolved 00

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received 00

Number of grievances resolved 00

55. Has the institution conducted any SWOT analysis during the year

- Yes

56. The SWOT analysis was done by internal or by external agency

- Internal

57. Kindly provide three identified strengths from SWOT Analysis (in Bullet format)

- Student intake is predominantly from economically and socially challenged section of society in view of interface culture prevalent.
- Scope for future development in lieu of land availability.
- Continuous up gradation of infrastructure.

58. Kindly provide three identified weakness from SWOT Analysis (in Bullet format)

- Inadequate Major research activity.

- Underutilization of infrastructure availability.
- Non availability of qualified staff in non grant Programme.

59. Kindly provide two identified opportunities from SWOT Analysis (in Bullet format)

- Scope for introducing more skill oriented Programme.
- Scope for expanding Sports activities

60. Kindly provide two identified challenges from SWOT Analysis (in Bullet format)

- Minimizing gap between employability and curriculum.
- Non availability of fund for Faculty development for non Grant programmes.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Introduction of Earn While scheme.
- Teaching Process became ICT based.

62. How do you perceive the role of NAAC in the quality development of your institution (suggestions in bullet format to be given below)

- NAAC helps in stimulating and promoting quality of teaching and learning.
- It encourages self evaluation, accountability and innovation.
- It will help us to improve research quality.

IQAC Co-ordinator

IQAC Chairperson